

Double Blessings



Mothers of Twins Club

# Fall/Winter2010 Resale Regulations

*Please read all the regulations and directions carefully.*

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## Friday, September 10, 2010

## Saturday, September 11, 2010

1:00 pm – 6:00 pm Workers set up  
 3:00 pm – 5:30 pm Drop-off (see Drop-off Procedures)  
 6:30 pm – 9:00 pm Club members who worked ALL of  
 Fri or Sat shop  
 7:00 pm – 9:00 pm Club member shift workers shop  
 7:30 pm – 9:00 pm Non-member shift workers and  
 Non-seller Club Members/Stork  
 members shop  
 8:00 pm – 9:00 pm Other Multiple Club members shop  
 (\$1 Admission: bring Club  
 newsletter)

6:30 am – 7:00 am Members pre-shop  
 6:40 am Numbers handed out  
 7:00 am – 1:00 pm Public Sale: \$1 Admission  
 12:00 pm – 1:00 pm Free Admission  
 1:00 pm – 2:00 pm Doors close; Sort unsold items  
 2:00 pm – 3:30 pm Sellers pick up unsold items; Clean up  
 6:00 pm -10:00 pm Tag sorting/bundling -Maggie's house

**\*\* Please do not bring children with you when pre-you pre-shop.**

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**WHERE:** DuPage County Fairgrounds, 2015 West Manchester Road, Exhibition building  
**Contacts:** Maggie Callaghan: [callaghanmj@yahoo.com](mailto:callaghanmj@yahoo.com), 1-630-836-0890 or  
 Serena Vescoso: [shartsell@mac.com](mailto:shartsell@mac.com), 1-734-945-9560

**SAFETY FIRST:** In 2008, the Consumer Product Safety Improvement Act was signed into law, making it illegal to sell any item that has been recalled. For this reason, we are asking our sellers to check their items against the national recall list located at <http://www.cpsc.gov/cgi-bin/firm.aspx>, the Illinois Attorney General's website at [http://www.illinoisattorneygeneral.gov/consumers/safe\\_shopping.html](http://www.illinoisattorneygeneral.gov/consumers/safe_shopping.html) and/or call the Dept. of Transportation Vehicle Safety Hotline at 1-888-327-4236 to see if the Seller's car seat has been recalled or to determine if any of the items that each Seller is selling have been recalled.

**Therefore, we will not sell recalled or expired car seats (NOTE: car seats expire 5 years after the manufacture date), strollers, cribs or other items. Also, we will not accept any types or brands of baby slings to be sold at the resale. We will continue to accept baby carriers like the Baby Bjorn, Jeep or Evenflo brand carriers but not any brand of baby slings.** It is fast and easy to comply with this safety request. Thank you for adhering to this policy. Double Blessings does not have an employer/employee relationship with any of the sellers. Double Blessings does not control, monitor or supervise sellers' activities and products.

**WHAT TO SELL:** Clothing and items must be in **excellent condition, clean with no stains, current styles and season appropriate** (i.e., only fall/winter clothing and items at fall/winter resale). We sell all items related to children: fall/winter **clothing** (newborn to size 12/14-see below for examples), new/gently used **shoes and sandals, baby equipment** (cribs, changing

tables, swings, exersaucers, playpens, high chairs, strollers, car seats, clean potty chairs, bath seats, car seats, etc.), **furniture** (beds, desks, dressers, etc.), **toys, sporting equipment** (fall/winter items like sleds), **books, dress-up clothes, costumes, maternity clothing** (current styles please), etc. **Only items related to children may be sold at our resale so please only tag and sell those types of items.** Items deemed to be non-children related may be removed from the sales floor at Double Blessings' discretion.

All toys and other items **MUST WORK and INCLUDE ALL COMPONENTS FOR HIGHER PRICED ITEMS** (for example, a baby monitor must include all components or specifically note what is missing on the tag) to be sold at the resale. If the toy or item (e.g., baby monitor, swing, etc.) just needs new batteries, that is okay but the toy or item must work with a new battery(ies), even if batteries are not included. If it is determined that not all components are with the equipment that is integral to the functioning of the equipment (see baby monitor example above) Double Blessings may pull the item from the sales floor.

**Examples of appropriate fall/winter clothing:**

Long sleeve onesies and t-shirts

Long sleeve dress shirts

Sweatshirts/Zip Hoodies

Sweaters

Fleece jackets and PJs

Winter jackets and snow pants

Scarves, hats and mittens

Long Pants

Jeans

Halloween costumes

Holiday Dress/Themed Wear (e.g., Halloween, Thanksgiving, Christmas)

Boots, sneakers/tennis shoes, school and dress shoes, slippers

**UNACCEPTABLE ITEMS:** stained clothing, wrong season clothing (e.g., fall/winter), damaged items/clothing, stuffed animals, diaper genies, pacifiers, used or opened packages of bottle nipples, promotional toys (e.g., Happy Meal® toys), “flea market” type items, items not children oriented and toys with missing parts/broken or items that have a strong odor like from cigarette smoke. These will be removed from the selling floor at the discretion of Double Blessings and returned to the one bin/container that each Seller is permitted to leave.

**POLICIES AND PROCEDURES**

**1. SELLER REGISTRATION**

A **Seller Registration Form** must be completed by every seller in a timely manner in accordance with the below registration schedule for members and non-members. To complete the seller registration form, go to [www.doubleblessingsmotc.com](http://www.doubleblessingsmotc.com) (resale section). **A new form must be completed and submitted online prior to every resale.** Every seller must register; no exceptions! Registration is on a first come-first served basis. If you don't remember or don't have a seller number assigned to you, please complete the online seller registration form and indicate that you need to be reminded of or assigned a seller number. We only accept online seller registrations.

**If you are a member of the Club, your membership dues for the 2010-2011 year must be paid by September 1, 2010 in order to receive the full benefits of a club member seller.** Please contact Kristin Paxton or Kristin Seaman for membership details.

Member registration is: July 1 – September 1. Non-member registration is August 1 – September 1. September 1 is the cut-off date or until maximum capacity of 90 sellers is reached.

**Absolutely NO REGISTRATIONS will be received after the September 1 deadline or if the club reaches the maximum number of 90 sellers!! NO EXCEPTIONS!**

**Working Hours:** Due to the overwhelming success of our resale and shortage of workers in the past, we now require *all member and non-member sellers* work at least one 4 hour shift for the resale. Therefore, please indicate the shift you will be working on the seller registration form. If you do not indicate a shift, we will contact you. **When you arrive at the resale to work, please check in and follow the steps contained in the Volunteer Steps for Arrival. A sign-in sheet will be located in the storage area where you will sign your name next to your printed name on the volunteer sign in sheet. There are no exceptions to the requirement that all sellers work at least one 4 hour shift so please do not submit such a request.** Also, sellers are not permitted to bring children with them during their volunteer time(s).

**“Grandfather Limitations” Regarding Seller Numbers:** If you currently have a seller number, this will be your seller number for the fall/winter 2010 resale. We only hold “grandfathering rights” for 4 consecutive resales. What this means is that if you do NOT sell for FOUR consecutive resales, then that number could and might have been reassigned to another person. Therefore, if you plan to sell and have not sold for the last 4 consecutive resales, do not start tagging on the presumption that you still have the same number that was previously assigned to you. If in the last 4 resales you have sold once this does not apply. This applies only if you have not sold at all in the last 4 consecutive resales.

## **2. DROP-OFF**

**Drop-Off Procedures** ensure a smooth and efficient set-up, resulting in a successful resale. At your assigned check in time, you will check in at the Registration Desk, which is located immediately inside the large garage door. Then, **YOU will place your merchandise in Designated Areas (read the signs) on the selling floor at time of drop-off.** All clothing/items must be separated and pre-sorted by **YOU** at time of drop-off: (i.e., clothing sorted by gender and size – i.e., 0-3m, 3-6m (not 0-6m), etc., pajamas separated out and sorted by size, coats separated out and sorted by size, holiday outfits separated out and sorted by size, bathing suits separated out and sorted by size, shoes/flip flops/sandals, bedding and infant accessories, toys, books, videos, large items, etc.). **No items or boxes may be left at the resale entrance as you must take all but one of your boxes/containers with you! ALSO, ABSOLUTELY NO ITEMS WILL BE ACCEPTED AFTER THE LATEST DROP-OFF TIME OF 5:30 P.M.!! NO EXCEPTIONS!!**

### **Clothing**

**All clothing items** must be properly tagged and hung on **plastic hangers** (no wire hangers!! For multiple pieces to an outfit, make sure they are securely fastened together with safety pins (e.g., either each piece to each other or to the hanger). To be sure, perform a “pull test” to see if any one of the items fall off of the hanger (i.e., if yes, then securely pin clothes to hanger or to other pieces of outfit).

**YOU** organize clothing by gender, type (e.g., separate holiday outfits, bathing suits, PJs and coats separated from “regular” fall/winter clothing outfits—note that these items must also be pre-

sorted by size) and size (for the “regular” fall/winter clothing outfits) to expedite the set-up process. Please have separators (e.g., a piece of paper with the size written on it) between each size to designate the separation of the different sizes. **YOU are responsible to provide your own hangers; ask local stores for hangers or buy them.** You may find plastic kids hangers at the following stores: JCPenney, Deals, Walmart, etc.

### **Twin Sets**

**Twin sets** (i.e. matching or coordinating girl/girl, boy/boy, girl/boy garments) may be sold together. You must rubber band the hangers together and these items will be placed on a special rack. Write **DO NOT SEPARATE** on the tag.

### **Small Items**

**Small items** must be packaged in Ziploc-type bags and priced as one unit (e.g., 3 onesies for \$1.50). Small items include: layette gowns, undergarments, socks/tights, onesies, small baby toys, etc. Tape your tag with clear packing tape on the outside of the bag; only tape the left side of the tag.

### **Large Items**

**Large items** must be set-up by the seller at time of drop off. If the item is not sold, you must disassemble it during teardown time on Saturday. Large items include: highchairs, cribs, beds, strollers, jumperoos, exersaucers, etc.

### **Shoes**

**Shoes, boots, and slippers** must be attached together by having them tied or pinned. Tags are to be pinned or hole punched and attached with string/ribbon. NO Ziploc-type bags allowed. If you have the original packaging for the shoes, you may use that packaging (e.g., box or plastic zip bag like the bags Robeez-style shoes are sold in) to sell the shoes.

### **Bedding and Room Decor**

**Bedding** must have all items bagged neatly together; attach photo of set-up and list of pieces included to help bedding and room décor sell.

## **3. TAGS & PINS**

### **Seller Numbers and Obtaining Tags and Pins**

Sellers receive and keep a Seller Number (also see “**Grandfather Limitations**” **Regarding Seller Numbers** above), which may be obtained by registering online. Just note that you have not yet been assigned a seller number. Sellers price their own merchandise using tags issued by Double Blessings. Tags and pins are available for sale (50 tags for \$1.50; 50 safety pins for \$.50) and can be purchased at meetings or by contacting the following members: Bartlett/Carol Stream area – Nancy Cooney 1-630-830-2814; Lombard area – Jen Johnson 1-630-629-1336; Wheaton area – Nicole Johnston 1-630- 221-1254; Winfield area - Delise Memler 1-630-260-2216. You do not have to be a member to sell items; however, all sellers are required to work at least one 4 hour shift.

### **How to Complete a Tag**

Neatly fill out BOTH portions of the tag with the appropriate information (i.e. seller number, article, size, detailed description, and price). Your seller number and price must be on both portions of the tag. The “Article” tag section should include the gender and type of item (e.g., shirt, dress, pants, two piece set, etc.) The “Description” tag section should be thorough so that if

the tag is separated from the item, the workers can match them up. See “Example of Completed Tag.”

### **Securing a Tag on Clothing**

All tags on clothing must be securely attached with a safety pin. The tag must be on the upper left side of the garment (the right side for viewing). The hanger hook must be facing left (see “Example of Hanging Procedure”) like a question mark. NO straight pins or staples are allowed and if a tag is secured with a straight pin, for the safety of our sellers and customers, we will remove the item(s) from the sales floor.

### **Securing a Tag on Toys or Equipment**

All tags on toys/equipment must be secured with clear heavy-duty tape (clear packing tape works best – NO duct tape). Be careful not to tape the tag perforation. Remember that we tear off the larger portion of the tag when items are purchased. The small portion remains on the item. Also, a tag must be taped on the outside of the Ziploc-type bag if you have smaller items or toys or other items in a Ziploc-type bag.

A small piece of Scotch tape may be used to secure the right side of the tag but clear packing tape works best to ensure that the tag will remain secured to the item. **Please be careful when attaching tags to toys, books and puzzles; use Scotch tape instead of packing tape to prevent damage upon removal (e.g., over decorative sticker or toy instructions/directions).**

**The Club is not responsible for lost or misplaced tags. Double Blessings may use its discretion to price an item missing a tag and the Club will retain the proceeds from the sale of that item.** Also, if there is no price listed on a tag, Double Blessings will use its discretion to fairly price the item for the seller and the seller will receive the proceeds for the sale of that item.

## **4. PRICING**

### **• How should I price my items?**

You set your own prices; however, consider the brand as some brands can be priced higher than others (for example, Target Circo brand may be priced lower versus Gymboree or Hanna Andersson brand items may be priced higher). Also consider the condition of the item. A newer item with tags can command a higher price than a more gently used item. Overall, use your best judgment.

**Please price fairly as we pride our club’s resale as being one of the most reasonably priced resales and offer great gently used clothing, toys and equipment to our customers and they come to expect that from our club’s resale. That is what keeps them coming back! ☺**

### **• Pricing Guidelines**

#### **Larger Toys/Equipment**

As a guideline for larger toys/equipment: price at 50% of the original retail price (however, consider discount store prices), depending on condition of the item (for example, if a stroller is “like new” and barely used, price it at 50% less than what you paid for it but if it’s a little more used, then reduce price accordingly using your best judgment).

#### **Clothing/Toys**

As a guideline for clothing and other items: price at 30%-40% of the original retail price. However, for example, for a new outfit or toy with tags or in original packaging, price at 50% less than what you paid for it. If it's not new, then reduce price to 30%-40% of the retail price you paid, depending on brand (see above example). Also use the condition of the clothing or toy as a guideline (i.e., the more used clothing or toy is, the lower the price should be).

**General Pricing Guidelines**

Price should be in increments of 25 cents (i.e. \$2.50, \$3.75, \$5.00).

Remember we do not discount items at any time during the sale so **PRICE TO SELL!!!**

No price changing, white out or cross-offs on tags. You must write a new tag for a price change.

**5. MISCELLANEOUS PROCEDURES**

1. **Double Blessings reserves the right to withhold any item(s) from the sales floor that do not adhere to our regulations.**
2. We are not responsible for lost or stolen items.
3. If an item is not tagged, Double Blessings may tag and price that item at a price determined by them and the proceeds from the sale of that item will go to the Club.
4. No children are allowed during the set up and clean up shifts. Only those on the worker list will be allowed to assist due to safety reasons and insurance purposes.
5. During the pre-shopping time on Friday, we allow **only** Club members, Stork Club members, member and non-member sellers and members of other multiples clubs to shop. **During this pre-shopping time, family members or friends and others not Club members or member and non-member sellers are not permitted in the shopping area. Stork Club members of the Club are permitted to bring one person with them: either their spouse, family member or friend to assist them during their pre-shopping time.**
6. The payment of your sales will be made by check with the following percentages: 80% to member sellers and 70% to non-member sellers. Your portion of the tags will not be mailed with your check. If you are a member of the club, your tags will be available only at the next 2 meetings following the resale for pick up. If you are a non-member, please contact Cori at 630-932-4742 or [cschlie@ymail.com](mailto:cschlie@ymail.com) to receive your tags.

<p><b><u>STAIN REMOVAL FORMULA</u></b>          1 cup Clorox II powder          1 cup Cascade dishwasher powder          1 gallon hot water          Mix until soaps are dissolved, then soak clothes overnight and wash as usual.          *Only soak like colored items together. Some colors bleed onto other clothes.</p>	<p><b><u>GUM REMOVAL</u></b>          Rub Skin So Soft from Avon directly on gum and wash.</p> <p><b><u>STICKER RESIDUE REMOVAL</u></b>          Rub Peanut butter over residue, let sit, then scrub off. Spray/soak and wash.</p>
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**EXAMPLE OF A COMPLETED TAG:**

SELLER NO: 42	SELLER NO: <u>42</u>
SIZE: 4T	ARTICLE: <u>Boys 2 piece short set</u>
\$ 4.00	DESCRIPTION: <u>Cymboree</u> <u>navy blue shirt w/blue &amp; white</u> <u>plaid shorts</u>
SIZE: <u>4T</u>	\$ 4.00

SAFETY PIN HERE

**EXAMPLE OF HANGING PROCEDURE:**

