

# Double Blessings Mothers of Twins Club Resale Information and Regulations



## Spring/Summer Resale

March 9-10, 2011

DuPage County Fairgrounds Exhibition Building  
2015 West Manchester Road, Wheaton

### Friday, March 9

11:00 am Truck loading at storage unit  
1:00 pm – 6:00 pm Volunteers set up  
2:30 pm – 5:30 pm Drop-off (see Drop-off Procedures)  
6:00 pm Resale Chairs shop  
6:15 pm Club Resale Committee members shop  
6:30 pm – 7:00 pm Club members who worked ALL of Fri or Sat shop  
7:00 pm – 7:30 pm Club member shift volunteers shop  
7:30 pm – 8:00 pm Non-member shift volunteers and Non-seller Club Members/Stork members shop  
8:00 pm – 9:00 pm Other Multiple Club members shop (\$1 Admission: bring Club newsletter)

### Saturday, March 10

6:30 am – 7:00 am Members pre-shop  
6:40 am Numbers handed out  
7:00 am – 1:00 pm Public Sale: \$1 Admission  
12:00 pm – 1:00 pm Free Admission  
1:00 pm – 2:00 pm Doors close; Sort unsold item  
2:00/2:30 pm – 3:30 pm Sellers pick up unsold items; Clean up

**\*Please do not bring children with you to drop-off, pre-shop, volunteer shift, or pick-up!**

### Resale Co-Chairs:

Jen Taylor [jtaylor1229@gmail.com](mailto:jtaylor1229@gmail.com) (224) 234-4106

(Oversees resale registration, volunteer coordinator, food, advertising)

Katie Fischer [Kathleen\\_fischer@yahoo.com](mailto:Kathleen_fischer@yahoo.com) (630) 765-7108

(Oversees logistics-building, storage, truck, security, set up)

### Tag and Pin Sellers:

50 tags for \$1.50; 50 safety pins for \$.50

Bartlett/Carol Stream area – Michelle Giesecke [dmgiesecke@comcast.net](mailto:dmgiesecke@comcast.net) (630) 289-1767

Lombard area – Jen Johnson [jenjohnson5@hotmail.com](mailto:jenjohnson5@hotmail.com) (630) 629-1336

Wheaton area – Charlie Long [epanyblaze@hotmail.com](mailto:epanyblaze@hotmail.com) (630) 690-0416

Winfield area - Delise Memler [craftmom@ameritech.net](mailto:craftmom@ameritech.net) (630) 260-2216

### Websites:

Resale Information and Registration <http://www.doubleblessingsmotc.com/resale/resale.html>

Facebook Fan Page: <https://www.facebook.com/doubleblessingsresale>

DB Resale You Tube Page: <http://www.youtube.com/dbresale>

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### **SELLER REGISTRATION**

A **Seller Registration Form** must be completed by every seller in a timely manner in accordance with registration schedule below for members and non-members. We only accept online seller registrations. To complete the seller registration form, go to [www.doubleblessingsmotc.com](http://www.doubleblessingsmotc.com) (resale section). (A new form must be completed and submitted online prior to every resale.) Registration is on a first come-first served basis. If you don't remember or don't have a seller number assigned to you, please complete the online seller registration form and indicate that you need to be reminded of or assigned a seller number.

**“Grandfather Limitations” Regarding Seller Numbers:** If you currently have a seller number, this will be your seller number for the spring/summer 2012 resale. We only hold “grandfathering rights” for 4 consecutive resales. If you do not sell for four consecutive resales, then that number could and might have been reassigned to another person. Therefore, if you plan to sell and have not sold for the last 4 consecutive resales, do not start tagging on the presumption that you still have the same number that was previously assigned to you.

**Club Members:** If you are a member of the Club, your membership dues for the 2011-2012 year must be paid by March 1, 2011 in order to receive the full benefits of a club member seller. This means receiving the full 80% as well as having a 7:00 or 7:30 pre-shopping time. Please contact Stephanie Ciucci [Stephgcook@charter.net] or Kelly Mallozzi [Kellyquinn1969@yahoo.com] for membership details.

**Registration Timeline:** Member registration is January 2 – March 1. Non-member registration is February 1 – March 1. March 1 is the cut-off date or until maximum capacity of 90 sellers is reached. **NO REGISTRATIONS will be received after the March 1 deadline or if the club reaches the maximum number of 90 sellers.**

**Working Hours:** We require that all member and non-member sellers work at least one 4 hour shift for the resale. Therefore, please indicate the shift you will be working on the seller

registration form. If you do not indicate a shift, we will contact you. There are no exceptions to the requirement that all sellers work at least one 4 hour shift, Also, sellers must work their own shift and time volunteered by a seller's husband or other family volunteer will not count toward the individual seller's required mandatory 4-hour volunteer slot.

**When you arrive at the resale to work**, please check in and follow the steps contained in the Volunteer Steps for Arrival. A sign-in sheet will be located in the kitchen area where you will sign your name next to your printed name on the volunteer sign in sheet. **Sellers are not permitted to bring children with them during their drop-off, volunteer, or pick-up time.**

**If you do not fulfill the 4-hour volunteer shift requirement**, the percentage that you receive from the proceeds of the sale of your items will be automatically reduced by 10%. For example, if you a member and you were supposed to receive 80%, you will receive 70% instead and if you are at 70% as a non-member seller, you will be reduced to 60% **OR** if you have \$0 in sales, both non-member and member sellers who do not fulfill the 4-hour volunteer shift requirement will not be permitted to sell at any of the club's future resales.

### **DROP-OFF**

**Drop-Off Procedures** ensure a smooth and efficient set-up, resulting in a successful resale. At your assigned check in time, you will check in at the Registration Desk, which is located immediately inside the large garage door. Then, **YOU will place your merchandise in Designated Areas (read the signs) on the SELLING FLOOR at time of drop-off.** All clothing/items must be separated and pre-sorted by **YOU** prior to drop-off into these categories:

#### **New Sorting Categories**

- Boys Spring/Summer clothing sorted by gender and size – i.e., 0-3m, 3-6m (not 0-6m), etc.
- Girls Spring/Summer clothing sorted by gender and size – i.e., 0-3m, 3-6m (not 0-6m), etc.
- Pajamas (12 mos. and up), Coats, Holiday Outfits, and Bathing Suits, and Maternity separated out and sorted by size
- Shoes/Flip Flops/Sandals
- Feeding, Nursing, Safety, and Travel
- Onesies, socks, tights, underwear, hats, belts, etc.
- Bath, Bedding and Room Décor
- Girls Toys and Puzzles
- Boys Toys and Games
- Infant and Toddler Toys
- Books, Videos, Music, Electronics
- Large Items

**No items or boxes may be left at the resale entrance as you must take all but one of your boxes/containers with you! ALSO, ABSOLUTELY NO ITEMS WILL BE ACCEPTED AFTER THE LATEST DROP-OFF TIME OF 5:30 P.M.!! NO EXCEPTIONS!!**

**All clothing items** must be properly tagged and hung on **plastic hangers** (no wire hangers!!) For multiple pieces to an outfit, make sure they are securely fastened together with safety pins (e.g., either each piece to each other or to the hanger). To be sure, perform a “pull test” to see if any one of the items fall off of the hanger (i.e., if yes, then securely pin clothes to hanger or to other pieces of outfit).

You organize clothing by gender, type (e.g., separate holiday outfits, bathing suits, PJs and coats separated from “regular” spring/summer clothing outfits—note that these items must also be pre-sorted by size) and size (for the “regular” spring/summer clothing outfits) to expedite the set-up process. Please have separators (e.g., a piece of paper with the size written on it) between each size to designate the separation of the different sizes. YOU are responsible to provide your own hangers; ask local stores for hangers or buy them. You may find plastic kids hangers at the following stores: JCPenney, Deals, Walmart, etc.

**Twin sets** (i.e. matching or coordinating girl/girl, boy/boy, girl/boy garments) may be sold together. You must rubber band the hangers together and these items will be placed on a special rack. Write **DO NOT SEPARATE** on one tag with a price for both items, if you do not want them separated after Friday night. If you want your items separated, please put tags facing the same direction on all items with separate prices to facilitate separation after Friday night.

**Small items** must be packaged in Ziploc-type bags and priced as one unit (e.g., 3 onesies for \$1.50). Small items include: layette gowns, undergarments, socks/tights, onesies, small baby toys, etc. Tape your tag with clear packing tape on the outside of the bag; only tape the left side of the tag.

**Large items** must be set-up by the seller at time of drop off. If the item is not sold, you must disassemble it during teardown time on Saturday. Large items include: highchairs, cribs, beds, strollers, jumperoos, exersaucers, etc.

**Shoes, sandals and slippers** must be attached together by having them tied or pinned. Tags are to be pinned or hole punched and attached with string/ribbon. NO Ziploc-type bags allowed. If you have the original packaging for the shoes, you may use that packaging (e.g., box or plastic zip bag like the bags Robeez-style shoes are sold in) to sell the shoes.

**Bedding** must have all items bagged neatly together; attach photo of set-up and list of pieces included to help bedding and room décor sell.

## **PICK UP**

Because we are no longer offering the option to donate your unsold items, **please note that you must take all of your boxes/containers (but one) with you upon drop off and pick up all your unsold items by 2:30 on Saturday, 3/10. Please do not bring children to pick up! We are disassembling racks and loading the truck and it is not safe!**

**If we are not done sorting by 2:00 or 2:30pm, we ask that you patiently wait to get your things until this process is completed to ensure that you receive all of your items back. Double Blessings is not responsible for any unsold items left behind by you and Double Blessings may dispose of them in its discretion.** If you do not pick them up your unsold items at all, your proceeds check will be reduced by \$25 automatically for the disposal fee or if your proceeds check is less than \$25, you will not be permitted to participate in future resales.

### **SELLER CHECKS**

Seller proceed checks will be issued in small batches for up to two weeks following resale to avoid fees. The checks will be issued directly from Chase, so please do not throw away anything from Chase without checking it. **Sellers have 90 days to cash or deposit checks**, after that date the bank will rescind the money and checks will not be reissued.

Your portion of the tags will not be mailed with your check. If you are a member of the club, your tags will be available only at the next 2 meetings following the resale for pick up. If you are a non-member, please contact Janelle Woodland at (708) 446-0471 or [jnwoodland@gmail.com](mailto:jnwoodland@gmail.com) to receive your tags.

### **ACCEPTABLE ITEMS**

- New/gently used **shoes, baby equipment** (non-drop side cribs, changing tables, swings, exersaucers, playpens, high chairs, strollers, car seats, clean potty chairs, bath seats, unexpired car seats, etc.), **furniture** (beds, desks, dressers, etc.), **toys, sporting equipment, books, dress-up clothes, Halloween costumes, maternity clothing** (current styles please), etc.

All toys and all other items **MUST WORK and INCLUDE ALL COMPONENTS!!** For example, a baby monitor must include all components or specifically note what is missing on the tag to be sold at the resale. If the toy or item (e.g., baby monitor, swing, etc.) just needs new batteries, that is okay, but the toy or item must work with a new battery(ies), even if batteries are not included. If it is determined that not all components are with the equipment that is integral to the functioning of the equipment (see baby monitor example above) Double Blessings may pull the item from the sales floor. **No refunds, however, will be issued for non-working items or items missing components.**

Only items related to children may be sold at our resale so please only tag and sell those types of items. Items deemed to be non-children related (e.g., craft stamps) may be removed from the sales floor at Double Blessings' discretion.

-Clothing and items must be in **excellent condition, clean with no stains, current styles and season appropriate from newborn to size 12-14** (i.e., only spring/summer clothing and items at spring/summer resale. See next page for examples)

- Lightweight long and short sleeved onesies, t-shirts, and dress shirts
- Sweatshirts/Zip Hoodies
- Windbreakers and lightweight jackets
- Sunhats and baseball caps
- Lightweight PJs
- Holiday Dress/Themed wear (e.g. Easter, July 4<sup>th</sup>)
- Lightweight long pants
- Shorts
- Jeans
- Swimsuits and accessories (e.g. coverup)
- Sandals, sneakers/tennis shoes, dress shoes, slippers

## **UNACCEPTABLE ITEMS**

**We will not permit the sale of the following items at our resale due to recent government recalls and bans on the sale or resale of these items:**

- **Drop side cribs of any brand or type.**
- **Recalled or expired car seats (NOTE: car seats expire 5 years after the manufacture date), strollers, cribs or other items.**
- **Any types or brands of baby slings. We will continue to accept baby carriers like the Baby Bjorn, Jeep or Evenflo brand carriers but not any brand or type of baby slings.**
- **Crib bumpers of any brand or type.**

**\*The items listed above and below will be removed from the sales floor at the discretion of Double Blessings and returned to the one bin/container that each seller is permitted to leave:**

- Stained or damaged clothing, wrong season clothing (e.g., fall/winter)
- Non-working items, toys with missing parts/broken, or items that have a strong odor like from smoke or pets.
- Stuffed animals
- Diaper Genies
- Pacifiers
- Used or open packages of bottle nipples
- Promotional toys (e.g. Happy Meal toys)
- Items not child oriented
- Recalled Items (see below)

**Recalls:** In 2008, the Consumer Product Safety Improvement Act was signed into law, making it illegal to sell any item that has been recalled. For this reason, we are asking our sellers to check their items against the national recall list located at <http://www.cpsc.gov/cgi-bin/firm.aspx>, the Illinois Attorney General's website at [http://www.illinoisattorneygeneral.gov/consumers/safe\\_shopping.html](http://www.illinoisattorneygeneral.gov/consumers/safe_shopping.html) and/or call the Dept. of Transportation Vehicle Safety Hotline at 1-888-327-4236 to see if the Seller's car seat has been recalled or to determine if any of the items that each Seller is selling have been recalled.

<p><b><u>STAIN REMOVAL FORMULA</u></b>  1 cup Clorox II powder  1 cup Cascade dishwasher powder  1 gallon hot water</p> <p>Mix until soaps are dissolved, then soak clothes overnight and wash as usual  *Only soak like colored items together. Some colors bleed onto other clothes.</p>	<p><b><u>GUM REMOVAL</u></b>  Rub Skin So Soft from Avon directly on gum and wash.</p> <p><b><u>STICKER RESIDUE REMOVAL</u></b>  Rub Peanut butter over residue, let sit, then scrub off. Spray/soak and wash.</p>
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**TAGGING**

**How to Complete a Tag**

Neatly fill out BOTH portions of the tag with the appropriate information (i.e. seller number, article, size, detailed description, and price). Your seller number and price must be on both portions of the tag. The “Article” tag section should include the gender and type of item (e.g., shirt, dress, pants, two piece set, etc.) The “Description” tag section should be thorough so that if the tag is separated from the item, the workers can match them up.

**EXAMPLE OF A COMPLETED TAG:**

SELLER NO: 42    SIZE: 4T  \$ 4.00	SAFETY PIN HERE	SELLER NO: 42  ARTICLE: Boys 2 piece short set  DESCRIPTION: Gymboree navy blue shirt w/blue & white plaid shorts  SIZE: 4T \$ 4.00
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**HELPFUL TIPS**

Please insert helpful notes on the tag about how the article of clothing fits. For example, “fits like 3T” for 2T size pants would be helpful to the buyer and is acceptable.

**DIFFERENTLY SIZED OUTFITS (e.g., one outfit with differently sized pieces to outfit – shirt one size and pants a different size) -**

When selling outfits containing different sizes, we now require that the different sizes be clearly noted on **BOTH parts of the tag for the outfit**. For example, if you are selling a 3T shirt with size 2T pants, you must note the different sizes on BOTH parts of the tag. Please further note that when sorting the clothes to be placed on the sales floor at dropoff, the outfit should be sorted/hung on the smaller sized rack. In the above example, that outfit should be sorted with/hung with size 2T clothes.

**DIFFERENTLY BRANDED OUTFITS – (e.g. one outfit with different brands – shirt one brand and pants a different brand) -**

When selling outfits containing different **“higher end” or “specialty” brands only** such as Gymboree, Hanna Andersson, Gap, etc., we now require that the different brands be clearly noted on **BOTH parts of the tag for the outfit**. For example, if you are selling a Gymboree shirt with Target Circo pants, you must note the different brands on BOTH parts of the tag. **Please note that this DOES NOT APPLY if the entire outfit is of a “lower end” brand, such as**

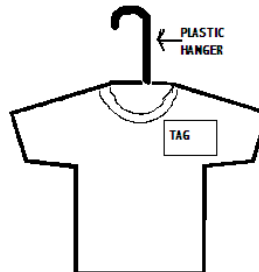
those brands sold at Target, Walmart, Kmart, etc.; therefore, for these brands, the brands do not need to be noted on both parts of the tag.

It is therefore the seller's responsibility to note this information on each part of the tag to comply with this regulation. Further, if it is brought to the resale chair's attention that the seller is consistently not complying with this regulation (i.e., not just one missed tag but 3 or more at any one resale), she will be directly and discreetly contacted by the resale chair. After the third instance of non-compliance with this regulation (i.e., after 3 or more resales of not following this regulation consistently as set forth above), the seller will no longer be permitted to sell at any future resales.

### **Securing a Tag on Clothing**

All tags on clothing must be securely attached with a safety pin. The tag must be on the upper left side of the garment (the right side for viewing). The hanger hook must be facing left (see "Example of Hanging Procedure") like a question mark. NO straight pins, staples, or wooden/plastic clothes pins are allowed and if a tag is secured with a straight pin, for the safety of our sellers and customers, we will remove the item(s) from the sales floor.

### **EXAMPLE OF HANGING PROCEDURE:**



### **Securing a Tag on Toys or Equipment**

All tags on toys/equipment must be secured with clear heavy-duty tape (clear packing tape works best – NO duct tape). Be careful not to tape the tag perforation. Remember that we tear off the larger portion of the tag when items are purchased. The small portion remains on the item. Also, a tag must be taped on the outside of the Ziploc-type bag if you have smaller items or toys or other items in a Ziploc-type bag.

A small piece of Scotch tape may be used to secure the right side of the tag but clear packing tape works best to ensure that the tag will remain secured to the item. Please be careful when attaching tags to toys, books and puzzles; use Scotch tape instead of packing tape to prevent damage upon removal (e.g., over decorative sticker or toy instructions/directions).

**The Club is not responsible for lost or misplaced tags. Double Blessings may use its discretion to price an item missing a tag and the Club will retain the proceeds from the sale of that item.** Also, if there is no price listed on a tag, Double Blessings will use its discretion to fairly price the item for the seller and the seller will receive the proceeds for the sale of that item.

## **PRICING**

- **How should I price my items?**

You set your own prices; however, consider the brand as some brands can be priced higher than others (for example, Target Circo brand may be priced lower versus Gymboree or Hanna Andersson brand items may be priced higher). Also consider the condition of the item. A newer item with tags can command a higher price than a more gently used item. Overall, use your best judgment.

Please price fairly as we pride our club's resale as being one of the most reasonably priced resales and offer great gently used clothing, toys and equipment to our customers and they come to expect that from our club's resale. That is what keeps them coming back! ☺

- **Pricing Guidelines**

**Larger Toys/Equipment:** As a guideline for larger toys/equipment: price at 50% of the original retail price (however, consider discount store prices), depending on condition of the item (for example, if a stroller is "like new" and barely used, price it at 50% less than what you paid for it but if it's a little more used, then reduce price accordingly using your best judgment).

**Clothing/Toys:** As a guideline for clothing and other items: price at 30%-40% of the original retail price. However, for example, for a new outfit or toy with tags or in original packaging, price at 50% less than what you paid for it. If it's not new, then reduce price to 30%-40% of the retail price you paid, depending on brand (see above example). Also use the condition of the clothing or toy as a guideline (i.e., the more used clothing or toy is, the lower the price should be).

### **General Pricing Guidelines**

Price should be in increments of 25 cents (i.e. \$2.50, \$3.75, \$5.00).

Remember we do not discount items at any time during the sale so **PRICE TO SELL!!!**

No price changing, white out or cross-offs on tags. You must write a new tag for a price change.

## **MISCELLANEOUS PROCEDURES**

1. **NO REFUNDS WILL BE ISSUED, REGARDLESS IF YOU ARE A SELLER!! Although we request that our sellers only sell items that are non-stained, include all necessary components and are in working order, all items at our club's resale are sold "as is" with no warranties or guarantees as to working order/functionality or completeness of the item.**
2. **Double Blessings reserves the right to withhold any item(s) from the sales floor that do not adhere to our regulations.**
3. We are not responsible for lost or stolen items.
4. If an item is not tagged, Double Blessings may tag and price that item at a price determined by them and the proceeds from the sale of that item will go to the Club.

5. **No children are allowed during the set up and clean up shifts.** Only those on the worker list will be allowed to assist due to safety reasons and insurance purposes.
6. During the pre-shopping time on Friday, we allow **only** Club members, Stork Club members, member and non-member sellers and members of other multiples clubs to shop. **During this pre-shopping time, family members or friends and others not Club members or member and non-member sellers are not permitted in the shopping area. Stork Club members of the Club are permitted to bring one person with them: either their spouse, family member or friend to assist them during their pre-shopping time.**
7. The payment of your sales will be made by check with the following percentages: 80% to member sellers and 70% to non-member sellers. **PLEASE NOTE THAT YOU MUST FULFILL THE 4-HOUR VOLUNTEER SHIFT TO RECEIVE THIS %!** See also 1. above.